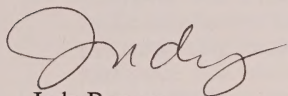


April 24, 1995

AIDS Care Team Leaders

The week of April 23 - April 29 is **National Volunteer Week**. In recognition, we would like to commend you and your team members for your many contributions to client needs. Through your hard work, constant caring and dedication, clients have been served in a timely and efficient manner. We sincerely appreciate the friendship, food, comfort and transportation your team has generously provided to the clients. Thank you for your continued support.

Peace & Grace,



Judy Bowers

Volunteer Coordinator, UAB 1917 Clinic

AmeriCorps Member

Department of Medicine

Friday, April 21, 1995

To: All Present or Potential AIDS Care Team Leaders

Re: Support, Training for Teams, Volunteers

Dear Marge:

I wanted to drop you a note to let you know about several things that are developing with our AIDS Care Teams. First, an update. As of today, we have twenty-two teams trained and functioning, with many more in the formation stages. This is very exciting as we are seeing many congregations respond positively to reaching out to persons living with HIV/AIDS.

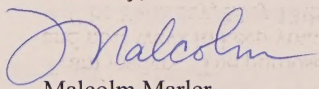
Second, if you have new members coming onto your team, or everyone on your team has not been trained, please encourage them to attend one of our monthly training events. On May 13th and June 10th, we will meet at First Presbyterian with a new time of 8:30 - 5:00 p.m. All of the AIDS Service Organizations are working very hard together to make sure the best quality training is offered each month. We are constantly updating and improving the training. The cost is \$10.00, includes lunch, breaks, and extensive handouts. See handout enclosed. We will move to a different location in July, August, and September to be announced soon.

Third, we have started a new group on the second Saturday of every month for all Care Team leaders. The purpose of this time is to share resources, ideas, problem solving, and new ways to keep your team members motivated and involved. Our next meeting will be Saturday, May 13th, from 3:00-4:45 p.m. (please note the time). Please call Judy Bowers, 934-1917, if you can attend. This meeting is not mandatory, we are simply trying to do everything we can to offer support to your ministry.

Finally, if anyone on your team or congregation has time for more involvement, we could use their help with a transportation problem. Birmingham AIDS Outreach's AmeriCorps members are providing free respite care to persons living with AIDS in the greater Birmingham area. A few of these bright, compassionate caregivers do not have transportation to the client's home. If you know of anyone who can help with this need, once a month or once a week, it would be a big help. This help is needed all times of the day and night. Call Joe Elmore, 934-1917, as we are organizing a pool of persons to assist.

Thanks so much for being a leader with one of our Care Teams. Please feel free to call Joe Elmore or me whenever we can be of help to you. Peace and grace to you.

Sincerely,



Malcolm Marler
Chaplain, 1917 Clinic
Director, AIDS Education and Ministry Project

Community AIDS Basic Training - May 13, 1995

First Presbyterian Church, 2100 4th Ave. North, Birmingham, AL.

AGENDA

Call for reservations any of the following:

A Baby's Place of Alabama, Inc. - 939-1514

AIDS In Minorities (AIM) - 323-7949

AIDS Task Force of Alabama (ATFA) - 592-2437

Birmingham AIDS Outreach (BAO) - 322-4197

UAB 1917 Clinic - 934-1917

Hosted by AIDS In Minorities

8:00-8:30 Registration

8:30-8:45 WELCOME AND INTRODUCTIONS - Tony Morris

8:45-10:45 *AIDS 101

10:45-11:45 *PSYCHO-SOCIAL ISSUES OF PERSON LIVING WITH HIV

11:45-12:15 LUNCH -- COMMUNITY AIDS RESOURCES
(Who, What and Where are They?)

12:15-1:45 *GRIEF AND LOSS - Malcolm Marler
Experiential workshop addressing stages of grief and loss with possible manifestations within the group.

1:45-2:00 BREAK

2:00-3:00 DIVERSITY TRAINING

3:00-4:45 SPECIALITY WORKSHOPS

- A. AIDS Care Teams Training with Joe Elmore
- B. AIM's Street Outreach with Tony Morris
- C. ATFA Housing with Leigh Coxwell
- D. Support for Care Team Leaders with Malcolm Marler

Each instructor will institute a break as they wish.

4:45-5:00 EVALUATION AND DISMISSAL
*Mandatory for BAO, ABP, ATFA, and 1917 volunteers.

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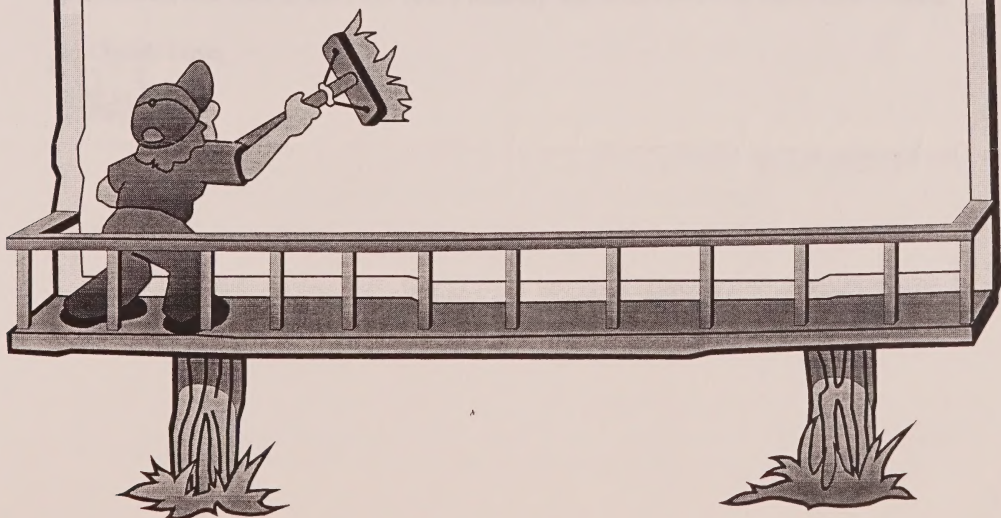
VOLUNTEERS NEEDED!

What: **VOLUNTEER SALES REPRESENTATIVE**
for ... **THE HEALING ARTS NOTECARDS**
(a project of the UAB 1917 Clinic)

Duties include serving as a sales liaison
between local business establishments and the UAB
1917 Clinic, distribution of notecard boxes,
maintaining stock, and collection of monies.

When: **IMMEDIATELY!**

Please contact *Judy Bowers* at 934-1917, for more details.



VOLUNTEERS NEEDED!

VOLUNTEER SALES REPRESENTATIVE
for THE HEALING ARTS CENTER
in project of the City of Chicago

Doctors, nurses, dentists, and other health care professionals are needed to help the City of Chicago in its project of the City of Chicago. They will be responsible for the collection and distribution of funds.

IMMEDIATELY!

Please contact: Mrs. Margaret Smith, 1234 N. Dearborn St., Chicago, IL 60610

13 May 1995

To: CMCC Board

From : Shirley Lambert

Re: Care Teams

Dear Board and Council of Ministries Members

The enclosed outline provides a brief overview of the concept of a Care Team and how it operates.

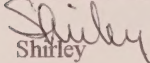
The advantages of officially forming Care Teams are many. Being recognized through the 1917 Clinic as a Care Team provides CMCC an excellent opportunity to participate and educate numerous mainline churches as our Teams interact with their Teams. The training is excellent and ongoing support is provided if needed.

Joe Elmore and/or Malcolm Marler have offered to attend any type of general session we might want prior to training. Both are extremely excited CMCC is moving toward team development.

Assignment of PLA's for service will be up to us. We may reserve our Teams anticipating imminent need for a church member or accept assignment based on the assessment of a PLA in need.

Rev. Ragona and I will be attending Friday Morning Grace May 19, 1995. This meeting provides an overview of the 1917 AIDS Ministry and an overview of AIDS Care Teams.

In Christ's Love,


Shirley

AIDS Care Teams

I. Description

- A. A Care Team is composed of 10-12 trained individuals working together as a team to care for a person living with AIDS.
- B. The AIDS Ministry of the 1917 Clinic is the agency/organization over Care Team development and assignment. Dr. Malcolm Marler and Rev. Joe Elmore are the program directors.

II. Training

- A. Provided through the Community AIDS Training program. (Volunteer training for local AIDS organizations: BAO, ATFA, A Baby's Place, AIM, Care Teams, Buddies, etc.)
- B. Training is offered the 2nd Saturday of every month- 8am to 4pm.
- C. \$10 fee per person for lunch and training materials
- D. Training consists of: AIDS 101, Psychosocial issues, Cultural Diversity, and Grief and Loss.
 - 1. Specialized training given to Care teams: Ambulation, nutrition, etc.
- E. Sponsoring agency for the month determines the training site.

III. Opportunities for Service

- A. Typically the following types of services are provided:
 - 1. Personal care
 - 2. Transportation
 - 3. Emotional/social support
 - 4. Food assistance
 - 5. Spiritual support
 - 6. Advocacy
- B. Each PLA is different. Services will be provided based on the talents, time(s) availability and gifts of the Team.

IV. Structure

- A. Each team will consist of 10-12 team members. Auxiliary team members are welcomed to supplement the team on a more infrequent basis.
- B. Each team will have a Team Leader who serves as the liaison between the PLA and the Team. The Team Leader also serves as the scheduler for service provision to the PLA.
- C. CMCC Care Teams will have a Coordinator who serves as the liaison between the Care Teams and the 1917 Clinic. Will be responsible for assignment of Teams based on an assessment of the PLA's needs.
- D. Team members will initially complete a questionnaire which informs the Care Team Coordinator of the talents and gifts they can provide in order to balance the teams. Times available to provide service will also be a consideration

V. Support of Care Team Members

- A. Shirley Lambert (LGSW) and John Hankins (Rev./BSN) will provide on-going professional support and training.
- B. Monthly Care Team meetings to care for the Team members

